



भारत सरकार / Govt. of India

आयकर विभाग / Income Tax Department

कार्यालय प्रधान मुख्य आयकर आयुक्त कार्यालय, उ. प. क्षेत्र, आयकर भवन, सेक्टर-17-ई, चण्डीगढ़
**O/o the Pr.Chief Commissioner of Income Tax (NWR), Aayakar Bhawan,
Sector-17-E, Chandigarh, Tel./Fax-0172-2701665**

F.No./Pr.CCIT/NWR/CB-II&III/MCC-iGoT/2025-26/1823

Dated:18.02.2026

To,

All the HoDs of NWR

//Kind attention:DCIT(Hq)/ITO(Hq)//

Madam/Sir,

Sub: Compliance with CBDT instructions on Mission-Karmayogi - Mandatory iGOT Courses, Updation of iGOT Profiles and Registration on CBDT Karmayogi Shiksha-Path Portal-Reg.

Ref: This office letter no.1563 dated 24.12.2025.

Kindly refer to the subject cited above.

2. In this regard, I am directed to enclose herewith DO F.No.Pr.DG/DO/2025-26/766 dated 21.01.2026 received from the Pr.DGIT (Training), Directorate of Training, New Delhi regarding Mandatory signup on CBDT Karmayogi Shikhsa - Path Portal, implementation of Mission Karmayogi and strengthening of competency-based capacity building in the Income Tax Department.

3. In this connection, I am directed to request your attention to instructions mandating that all officers and officials, are required to:

- Ensure verification and updation of their **iGoT user profiles**, including mobile number, name-based departmental email ID, group, designation, service, cadre and current posting.
- Complete **three (3) mandatory online courses**, along with the 50-hour mandatory training for the year on the iGOT-Karmayogi portal, as prescribed for their respective levels.
- Note that successful completion of the above courses and assessments shall be reflected in **APARs for the 2025-26.**

4. Further, it has been noticed by CBDT that a significant number of user profiles on the iGOT platform remain incomplete, which may hinder access to mandatory courses and delay APAR-linked

assessments. Hence, all officers and officials are directed to update and verify their iGOT profiles immediately, without fail.

5. The CBDT has launched a dedicated web-based learning and capacity building platform titled **CBDT Karmayogi Shiksha-Path Portal** (<https://cbdt.karmayogi-shikshapath.com>). aimed at maintaining Training Ledgers, creating a centralised repository of trainings and learning resources, and enabling structured, competency driven learning across the department.

6. I am also directed to communicate that all officers and officials are mandatorily required to register on the **CBDT Karmayogi Shiksha-Path Portal** (<https://cbdt.karmayogi-shikshapath.com>) using their **name-based departmental email ID only**. Process of signup by the employees is also attached as per Annexure. It is also reiterated that all trainings conducted henceforth shall be recorded on this portal by the concerned training centres/HoDs using designation-based departmental email IDs.

7. In view of the above, I am directed to submit that all HoDs are requested to ensure strict compliance with the above instructions in respect of officers and officials working under their charge. Any lapse or delay may adversely affect APAR-related assessments and training records.

8. These instructions may be brought to the notice of all officers and officials for immediate compliance.

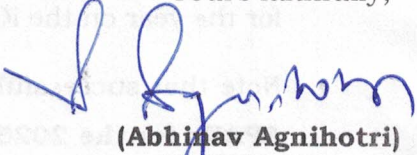
9. I am directed to nominate the Sub-Nodal Officers from all the charges in NWR as per Annexure. I am further directed to submit that the concerned HoD may change the Sub-Nodal Officer with any other officers from their concerned charge under intimation to this office.

10. For any technical support, officers/officials/Sub-Nodal Officers may connect with iGOT tech support via Microsoft Teams: https://bit.ly/iGOT_Saarthi, Monday to Friday, 09.00 AM - 05.00 PM.

This issues with the approval of the Competent Authority.

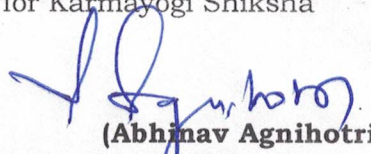
Encl:As above.

Yours faithfully,


(Abhinav Agnihotri)
Jt. Commissioner of Income Tax (OSD)(Hq)(Admn),
Chandigarh

Copy for information to-

1. The Addl.DIT, Training, NADT, RC, Chandigarh cum Nodal Officer for Karmayogi Shiksha Path.


(Abhinav Agnihotri)
Jt. Commissioner of Income Tax (OSD)(Hq)(Admn),
Chandigarh

अनिता सिन्हा, भा.रा.से.
प्रधान आयकर महानिदेशक (प्रशिक्षण)
प्रशिक्षण महानिदेशालय, नई दिल्ली



ANITA SINHA, I.R.S.
Pr. Director General of Income Tax (Training)
Directorate of Training, New Delhi

F.No. Pr. DG/DO/2025-26/ 766

Dated the 21st January, 2026

Dear *Colleague.*

Subject: Mandatory signup on CBDT Karmayogi Shiksha-Path Portal -Reg.

It gives me immense pleasure to convey that Chairman, CBDT has officially launched the "CBDT Karmayogi Shiksha-Path Portal" on **1st January, 2026** which has been developed by Directorate of Training for officers and officials of the Income Tax Department.

The Portal seeks to:

- Maintain a Training Ledger of all employees and generate a certificate on course completion.
- Create a centralized repository of training programmes, and faculty;
- Provide an integrated feedback mechanism;

It thus reinforces CBDT's commitment to lifelong learning and citizen-centric tax administration.

2. Chairman CBDT has directed that, **all employees** of the Income Tax Department, are required to mandatorily signup on CBDT Karmayogi Shiksha-Path portal <https://cbdt-karmayogi-shikshapath.com>, on or before **31st January'2026** using their name based departmental e-mail id only. The process of Signup/registration is attached.

3. All trainings to be conducted by HOD's under your jurisdiction have to be registered on this portal & the certificate of course completion has to be mandatorily generated through this only.

We request you to ensure that all officers/officials working in your region signup to the portal, so that the training ledger of each of them is updated regularly.

Encl: as above

With best wishes

Yours Sincerely,

(Anita Sinha)

**All Pr. Chief Commissioner of Income Tax (CCA);
All Pr. Director General of Income Tax;
PPS to Chairman, CBDT (For kind information).**

कार्यालय: कमरा नं. जी-5, भू-तल, डी-ब्लॉक, सिविक सेन्टर, मिन्टो रोड, नई दिल्ली-110002

Office: Room No. G-5, Ground Floor, D-Block, Civic Centre, Minto Road, New Delhi-110002

दूरभाष/Phone : 011- 23210086, ई-मेल/E-mail : pdgit.training@incometax.gov.in

भारत सरकार/ Government Of India
केंद्रीय प्रत्यक्ष कर बोर्ड/ Central Board Of Direct Taxes
प्रशिक्षण निदेशालय/ Directorate Of Training
डी ब्लॉक, एसपीएम सिविक सेंटर, / D Block SPM Civic Centre,
नई दिल्ली-110002/ New Delhi-110002

e-File No. T-11/22/2024-NADT

Dated, 1st January, 2026

Office Memorandum

Subject: Launch of CBDT Karmayogi Shiksha-Path Portal – A Competency-Driven Capacity Building Platform for the Income Tax Department-Reg.

In furtherance of the Government of India's vision under Mission Karmayogi – National Programme for Civil Services Capacity Building, and in alignment with CBDT's emphasis on structured, continuous and competency-based learning, a dedicated web-based learning and capacity-building portal titled "Karmayogi Shiksha-Path Portal" has been developed for officers and officials of the Income Tax Department.

2. The CBDT Karmayogi Shiksha-Path Portal aims to establish a structured, competency-driven, and technology-enabled learning ecosystem; maintain Training Ledgers of all employees; create a centralized repository of training programmes, learning resources, speakers and faculty; provide an integrated feedback mechanism; and reinforce CBDT's commitment to lifelong learning and citizen-centric tax administration.

3. The portal comprises of the following features:

- Training Ledgers of all Employees to keep a record of continuous learning hours, whether online or offline.
- A centralized repository of training programmes and learning resources across domain, functional and behavioural competencies, including a curated database of Speakers and Faculty.
- An integrated mechanism to capture feedback, insights, and evaluations for continuous improvement of training outcomes.
- Overarching **Dashboard** at the level of Pr. DG (Training), Directorate of Training for addressing bottlenecks and ensuring equity in Capacity Building.
- Enabling NADT/NADT-RCs/MSTU/CTF/CCA to login with designation-based e-mail id for **conducting trainings**.
- Enabling each participant to login with name based departmental e-mail to view their nomination in courses, track and give feedback on trainings and download certificates while monitoring their own mandatory training hours and mandatory and other courses on i-Got platform.

4. All employees of the Income Tax Department, who are PRUDENT Karmayogi (embodying Professionalism, Responsibility, Understanding, Data driven decisions, Empathy, Non-intrusiveness, Technology) are required to mandatorily register on CBDT Karmayogi Shiksha-Path portal <https://cbdt-karmayogi-shikshapath.com>, using their name based departmental e-mail id only. Please note: All trainings henceforth are required to be recorded in this portal by the Training conducting institutions of the CBDT/CCAs with their designation based departmental email id.

5. Both, registration by the participants and recording of Trainings are required to commence with effect from **1st January, 2026**.

D. Anand
1/1/26
(Deepak Anand)

Joint Director(OSD)

Directorate of Training, CBDT, Delhi

E Mail: deputy.director.trg.4@incometax.gov.in

To:

All Pr. Chief Commissioners of Income-tax/ Pr. Director Generals of Income-tax/Director Generals of Income-tax/ Chief commissioners of Income-tax

Copy to: Chairman, CBDT & all Members in the CBDT.

D. Anand
1/1/26

Joint Director(OSD)

Directorate of Training, CBDT, Delhi

ANNEXURE- I

Sl. No	Designation/Level	Course Name	Content Provider
1	CIT & Above	Evidence-based Policy Making	ISB Hyderabad
2	CIT & Above	Effective Communication: The Cornerstone of Great Leadership	The Art of Living
3	CIT & Above	Design Thinking	Wadhvani Institute of Technology and Policy
4	Addl.CIT/ JCIT	Stay Safe in Cyber Space	I4C
5	Addl.CIT/ JCIT	Managing and Leading Teams	ISB Hyderabad
6	Addl.CIT/ JCIT	Data Driven Decision Making for Government	Wadhvani Institute of Technology and Policy
7	DCIT/ACIT	Yoga Break at Workplace	MDNIY
8	DCIT/ACIT	Critical Thinking	ISB Hyderabad
9	DCIT/ACIT	Introduction to Emerging Technologies	Wadhvani Institute of Technology and Policy
10	ITO/AO/DDO/Sr.PS	Yoga Break at Workplace	MDNIY
11	ITO/AO/DDO/Sr.PS	Prevention of Sexual Harassment of Women at Workplace	ISTM
12	ITO/AO/DDO/Sr.PS	Stay Safe in Cyber Space	I4C
13	PS/ITI/OS/Steno/TA	Do's and Don'ts for Government Employees- Hindi	ISTM
14	PS/ITI/OS/Steno/TA	Annual Performance Appraisal Report (APAR) - Updated	ISTM
15	PS/ITI/OS/Steno/TA	तनाव बंधन	DoPT
16	NS/MTS	Leave Rules (Hindi)	ISTM
17	NS/MTS	योग: प्राणायाम	MDNIY
18	NS/MTS	Rajbhasha Hindi	FCI

ANNEXURE- II

Checklist for Profile Verification (CBDT Formations)

This checklist is to be followed by all Regions/ Directorates and field formations under CBDT.

A. Onboarding Requirements

1. Organisation Mapping

- All users must be registered under the organisation:
 "Central Board of Direct Taxes (CBDT)" on the iGOT-Karmayogi platform.
- All registered users should log in and verify under the **Profile** section that their current organisation is mapped to:
 "Central Board of Direct Taxes (CBDT)".

2. Account Activation

- All officials activated on iGOT-Karmayogi platform
- Email ID verified (**name based departmental email id**)
- Mobile number verified

B. Mandatory Profile Fields (to be filled/verified by each official)

Each user must ensure that the following details (if applicable) are correctly filled in their profile:

- Full Name
- Group (A / B / C, as applicable)
- Designation (current, exact)
- Official Email ID (name based departmental email id)
- Mobile Number
- Service
- Cadre
- Batch / Year of joining
- Other fields mentioned in profiled

C. Validation by Nodal Officer

The designated Nodal Officer in each region/formation shall:

- Ensure **onboarding and profile verification of all officials** under their jurisdiction.
- Coordinate and liaison with the **Directorate of Training** till 100% profile verification/updation is achieved.

D. In case of creation of double accounts

Step 1: How to confirm if official/officer has two accounts

- If an official is trying to change his/her email ID from one domain to another (for example, from @nic.in to @incometax.gov.in) in the Profile section and the email is not getting updated, there is a high possibility that **another account has already been created with the new email ID.**

Step 2: Reach out to iGOT Helpdesk

- a) The official should connect to iGOT Tech Support, **mentioning both email IDs**, and request information on **which account has the maximum learning hours.**
- b) The official should clearly state the **preferred email ID and mobile number** to be retained and ask the Helpdesk to **disable the other account.**

Note: Two accounts cannot be merged. One has to be disabled and the other retained.

Step 3: How to connect with iGOT Helpdesk

- Please connect with the iGOT Tech Support through Microsoft Teams:
https://bit.ly/iGOT_Saarthi
- Timings: Monday to Friday, 9:00 AM – 5:00 PM
- The official/officer can also send email to **mission.karmayogi@gov.in.**

Note: For any technical queries, officials may directly connect with the iGOT Helpdesk.

To know more about iGOT and its features, officials may refer to the following walkthrough videos:

<https://youtube.com/playlist?list=PLMzVnzbHaB8uKAmzOPKVuiC7gVzBKKvNE&si=ZQ46BfDwnJ0ffG1r>

Process of Signup by employees

All employees of the Income Tax Department, are required to mandatorily signup on CBDT Karmayogi Shiksha-Path portal <https://cbdt-karmayogi-shikshapath.com>, on or before **31st January 2026** using their name based departmental e-mail id only.

On the login screen, the user must select **Participant** as the login type.

If the employee is **logging in for the first time**, they need to **register on the platform**.

Steps: Click the **signup link** provided by the organization.

- Provide your official email address (domain **@incometax.gov.in only & not gmail.com or nic.in**)
- Verify your email using the OTP
- Enter your mobile number
- Verify your mobile number using the OTP
- Fill in the registration form
- Once registered, log in using the provided credentials.

Already Registered User (Login)

If the employee is already registered:

Enter the **registered email address**.

An **OTP (One-Time Password)** is sent to the email.

Enter the OTP to log in successfully.

Sr.No.	Charge	Nominated Sub-Nodal Officer (Shri/Smt/Ms)	Designation	Contact No.	Station
1	Pr.CCIT	Sujata Jaglan	ITO	7411008256	Chandigarh
2	Pr.CIT-1, Chandigarh	Bhupinder Kumar	ITO	9530711133	Chandigarh
3	Pr.CIT (Audit), Chandigarh	Dinesh Lata	ITO	9530712122	Chandigarh
4	Pr.ADG, NADT, RC, Chandigarh	Rajesh Kumar	ITO	9530711177	Chandigarh
5	CIT(Admn & TPS), Chandigarh	Sujata Jaglan	ITO	9530711177	Chandigarh
6	CIT(ITAT)-1, Chandigarh	Dhruv Narayan Saw	ITO	9478365635	Chandigarh
7	CIT(ITAT)-2, Chandigarh	Dhruv Narayan Saw	ITO	9478365635	Chandigarh
8	CIT (TDS)-2, Chandigarh	Pankaj Meena	ITO	9530704245	Panchkula
9	CIT (TDS)-1, Chandigarh	Joginder Bansal	ITO	9530711199	Chandigarh
10	CIT (Exemption), Chandigarh	Ankit Jain	ITO	9530704044	Chandigarh
11	DIT (I&CI), Chandigarh	Rajinder Sharma	ITO	9468300335	Chandigarh
12	CIT(APA), Gurgaon	Vikrant Vats	ITO	8527762076	Gurgaon
13	Addl.CIT(Inter. Tax),Chandigarh	Jitesh	ITO	7589301874	Chandigarh
14	CCIT, Amritsar	Ashwini Kumar	ITO	9468300306	Amritsar
15	Pr.CIT-1, Amritsar	Amit Suthar	ITO	7737603808	Amritsar
16	Pr.CIT-1, Ludhiana	Ankush Maggo	ITO	9530703363	Ludhiana
17	Pr.CIT-1, Jalandhar	Ajay Kumar	ITO	9468300175	Jalandhar
18	Pr. CIT, Patiala	Hakam Singh	ITO	9530796400	Patiala
19	Pr.CIT, Srinagar	Vimal Madan	ITO	9530703956	Srinagar
20	CCIT, Panchkula	Kailash Lakhera	ITO	9459700785	Panchkula
21	Pr.CIT, Panchkula	Vaneet Syal,	ITO	9530704994	Panchkula
22	Pr.CIT, Rohtak	Lokesh Kumar Yadav	ITO	8950422295	Rohtak
23	Pr.CIT, Faridabad	Ram Kishan Singh	ITO	9530703883	Faridabad
24	CCIT, Ludhiana	Manoj Jain	ITO	9530703612	Ludhiana
25	Pr.CIT(AU)-1, Amritsar	Jagdish	ITO	9530704010	Amritsar
26	Pr.CIT(AU)-1, Bathinda	Supreme Kothari	ITO	9530704269	Bathinda
27	Pr.CIT(AU)-1, Jalandhar	Ajay Kumar	ITO	9468300175	Jalandhar
28	Pr.CIT(AU)-1, Jammu	Vikas Kumar Sharma	ITO	9419290202	Jammu
29	Pr.CIT(AU)-1, Ludhiana	Hanish Gupta	ITO	7837803804	Ludhiana
30	Pr.CIT(VU)-1, Ludhiana	Sandeep Bakshi	ITO	9463619621	Ludhiana
31	CIT(Appeals) Unit-1, Amritsar	Manoj Jain	ITO	9530703612	Amritsar
32	CIT(Appeals) Unit-1, Faridabad	Manoj Jain	ITO	9530703612	Faridabad
33	CIT(Appeals) Unit-1, Gurgaon	Manoj Jain	ITO	9530703612	Gurgaon
34	CIT(Appeals) Unit-1, Hissar	Manoj Jain	ITO	9530703612	Hissar
35	CIT(Appeals) Unit-1, Karnal	Manoj Jain	ITO	9530703612	Karnal
36	CIT(Appeals) Unit-1, Ludhiana	Manoj Jain	ITO	9530703612	Ludhiana
37	CIT(Appeals) Unit-1, Panchkula	Manoj Jain	ITO	9530703612	Panchkula
38	CIT(Appeals) Unit-1, Rohtak	Manoj Jain	ITO	9530703612	Rohtak

39	CIT(Appeals) Unit-2, Amritsar	Avinash	ITO	8527462924	Amritsar
40	CIT(Appeals) Unit-2, Gurgaon	Manoj Jain	ITO	9530703612	Gurgaon
41	CIT(Appeals) Unit-2, Ludhiana	Manoj Jain	ITO	9530703612	Ludhiana
42	CIT(Appeals) Unit-3, Ludhiana	Manoj Jain	ITO	9530703612	Ludhiana
43	CIT(Appeals) Unit-4, Ludhiana	Manoj Jain	ITO	9530703612	Ludhiana
44	CCIT, Shimla	Avinash	ITO	8527462924	Shimla
45	Pr.CIT(AU)-1, Hissar	Raj Kumar Munjal	ITO	9468300226	Hissar
46	Pr.CIT(AU)-1, Karnal	Vijender Pal	ITO	9468300433	Karnal
47	Pr.CIT(AU)-1, Shimla	Piare Lal Sharma	ITO	9459700789	Shimla
48	Pr.CIT(RU)-1, Chandigarh	Urmila Mehroliia	ITO	9530777778	Chandigarh
49	Pr.CIT(VU)-1, Gurgaon	Ram Niwas Meena	ITO	9459700686	Gurgaon
50	CIT(Appeals) Unit-1, Chandigarh	Avinash	ITO	8527462924	Chandigarh
51	CIT(Appeals) Unit-1, Jalandhar	Avinash	ITO	8527462924	Jalandhar
52	CIT(Appeals) Unit-1, Jammu	Avinash	ITO	8527462924	Jammu
53	CIT(Appeals) Unit-1, Palampur	Avinash	ITO	8527462924	Palampur
54	CIT(Appeals) Unit-1, Patiala	Avinash	ITO	8527462924	Patiala
55	CIT(Appeals) Unit-1, Shimla at Solan	Avinash	ITO	8527462924	Shimla at Solan
56	CIT(Appeals) Unit-1, Srinagar	Avinash	ITO	8527462924	Srinagar
57	CIT(Appeals) Unit-2, Chandigarh	Avinash	ITO	8527462924	Chandigarh
58	CIT(Appeals) Unit-2, Jalandhar	Avinash	ITO	8527462924	Jalandhar
59	DGIT(Inv.), Chandigarh	Karamvir	ITO	9468300487	Chandigarh
60	Pr.DIT(Inv.), Chandigarh	Raj Kumar Attri	ITO	9530709091	Chandigarh
61	Pr.DIT(Inv.), Ludhiana	Ram Chander Bansal	ITO	9468300253	Ludhiana
62	Pr.CIT(C), Ludhiana	Sukhjeet Singh	ITO	9530703627	Ludhiana
63	Pr.CIT (C), Gurgaon	Sumit Dahiya	ITO	9468300464	Gurgaon
64	CIT(Appeals)-5, Ludhiana	Sukhjeet Singh	ITO	9530703627	Ludhiana
65	CIT(Appeals)-3, Gurgaon	Sumit Dahiya	ITO	9468300464	Gurgaon

The Sub-Nodal officers are responsible for the following-

- Verification and updation of the iGOT profiles of all officers/officials posted in the respective charges under their jurisdiction.
- Mandatory signup of all officers/officials on CBDT Karmayogi Shiksha Path portal (<https://cbdt.karmayogi-shikshapath.com>)
- Ensure strict compliance with respect to the following on the **iGOT Karmayogi Portal**:
 - Completion of the three mandatory online courses; and
 - Fulfilment of the 50-hour mandatory training requirement for the year.
- For any technical assistance, connect with iGOT Tech Support through Microsoft Teams at: https://bit.ly/iGOT_Saarthi (Monday to Friday, 09:00 AM to 05:00 PM).
- It may also be brought to the notice of all officers/officials that successful completion of the above courses and assessments shall be duly reflected in the APARs for the year 2025–26.